

Opening for a fixed-term position at Hosei University (Research Center for Computing and Multimedia Studies)

1. **Position:** Three-year fixed term, as Assistant Professor or Associate Professor (without tenure)
This is a non-tenure-track position. Hosei has the option of offering two one-year extensions.
2. **Department:** Research Center for Computing and Multimedia Studies
3. **Number of positions:** 1
4. **Starting date:** July 1, 2020 or the earliest date possible.
5. **Work responsibilities:**
 - (1) R&D about education support system using ICT, data science, AI.
 - (2) Design, development, administration and user support of the ICT infrastructure for research.
 - (3) Contribution to the domestic/ international research and related community.
 - (4) Teachings and other administrative works.
6. **Requirements and Personal Qualifications:**

Ph. D. degree or the equivalent research achievement. At least one ability below is expected:

 - (1) Research and development for (i) education support system using ICT, data science, AI, (ii) University-wide information systems.
 - (2) Planning and management for the ICT infrastructure for computational science.
 - (3) Teaching experience in computational science.
7. **Application documents:**
 - (1) CV in our format.
 - (2) List of academic achievements in our format and off-prints or photocopies of two selected publications. Work experience regarding “6. Requirements and Personal Qualifications: (2)(3)” (additional).
 - (3) Statement of future goal (within 2000 words). Available date, if it is not possible to start July 1.
 - (4) Information of 2 referees: their name, affiliation, post, address, telephone number, fax number and e-mail address.
 - (5) Medical certificate (After short-listed candidate notification)

All documents should be printed on A4 sheet. (3)(4)(5) are free format but should be included applicants name in the right header.
8. **Application deadline:** All materials must be sent by post and received no later than February 15, 2020.
9. **Address for submission:**

Web application via JREC-IN Portal or send all materials by registered mail / courier delivery service to:
Office of Research and Development Center, Hosei University, 3-7-2 Kajino-Cho Koganei-Shi Tokyo 184-8584
Indicate “Research Center for Computing and Multimedia Studies Application Materials” (情報メディア教育研究センター専任教員応募書類) in red on the envelope.
10. **Selection process:**

Interview after initial screening of application documents. The interview will be carried out at Hosei University, Koganei Campus (Tokyo) in early March. All costs related to attending the interview will be borne by the applicant.
11. **Notification of decision:** Applicants will be notified by February 2020.
12. **Enquiries:** Office of Research and Development Center, Hosei University TEL: +81-42-387-6255
13. **Salary:** Salary paid in accordance with Hosei regulations.
14. **Note:** The application documents not returnable.