

The 49th (2026) Hosei University Essay Contest Entry Guidelines

The purpose of the Hosei University Essay Contest is to encourage the university's students to pursue their academic goals while improving their logical writing skills as well as to publicize outstanding essays widely to society. This year's contest marks its 48th year. Unlike simply turning in papers, applicants for this essay contest are required to follow some rules, such as they must thoroughly review previous studies before actually writing an essay. For this purpose, applicants should make continuous efforts to improve their skills in seminars and through other academic activities. Once students have developed essay writing skills, they will be able to communicate persuasively. We look forward to original and quality essays being submitted by many students.

1. Eligibility

- (1) Undergraduate students and correspondence education students of Hosei University (excluding graduate students and non-degree students ; must be enrolled for the Fall semester of AY2026)
- (2) Essays submitted to the contest must not have been previously published.

Applicants can be individuals or groups; however, collaborations with undergraduate or graduate students of other universities, or with graduate students or graduates of Hosei University, who are not eligible for the essay contest, are not allowed.

2. Submission period

From Thursday, September 24th, 2026 to Thursday, October 1st, 2026

3. Essay topic

No specific topic. Select the essay topic of your interest.

4. Language

Japanese or English

5. Submission Procedure

- (1) Undergraduate Student

Submit via the Learning Management System (For the submission method, please refer to the attached "Essay Contest Submission Operation Manual").

- (2) Correspondence Education Student

Submit via the online storage service "Box".

If you wish to submit an entry, please contact the Essay Contest Secretariat by email before the submission period begins, and we will provide you with the link to the submission page separately.

*Please note that it may take up to 3 business days to receive the submission link.

Email Address: gakumu@hosei.ac.jp

Email Subject: Regarding Submission to the 49th Hosei University Essay Competition

Body: Please include your affiliation (faculty, department, year of study), student ID number, full name, and contact information (email address, phone number) in the body of the email.

6. Submitted documents and data

- (1) Submitted documents and data

Please submit the following documents 1 to 5.

①**49th Hosei University Essay Contest Cover Sheet** File Format: (* .pdf)

②**Paper Abstract & Keyword Submission Form** File format: (* .pdf)

③**Essay's Body (including Table of Contents)**

File format: ①Microsoft Office Word(*.doc,*.docx,*.docm)

②(*.PDF)

*Figures should be created using MS Excel, MS Powerpoint, or other image software, and then saved as an image which includes numerical values, legends, etc., and pasted into your text. Tables do not need to be saved as images.

④**Recommendation Form from a Faculty Member** File format (* .pdf)

⑤**Essay Contest Submission Table** File format: Microsoft Office Excel (* .xls, * .xlsx, * .xlsm)

* Please obtain the required documents from the university website.

<https://www.hosei.ac.jp/campuslife/katsudo/kensho/>

(2) Submission file names

When submitting the documents 1 to 5 above, please submit with the same name as in the example below. **(Please do not include your name or student ID number in the file name.)**

(Example)

- 01. 49th Hosei University Essay Contest Cover Sheet
- 02. Paper Abstract & Keyword Submission Form
- 03. Essay Title **(Please use your essay title as the file name.)**
- 04. Recommendation Form from a Faculty Member
- 05. Essay Contest Submission Table

7. Faculty recommendation and preliminary screening

(1) Faculty recommendation

As a rule, each applicant is required to obtain a recommendation from a faculty member. It is allowed for the applicant to submit the recommendation from a part-time lecturer. Essays submitted by students who do not have a faculty advisor for unavoidable reasons, such as not being enrolled in a seminar or being a student in the School of Correspondence Education, are subject to preliminary screening.

(2) Selection processes

Each entry will be evaluated for quality by the Essay Contest Judging Committee in the following two steps: ①Preliminary screening and ②Evaluation. The committee may interview applicants if deemed necessary.

(3) Preliminary screening

Entries without faculty recommendation will be subject to preliminary screening by the Essay Contest Judging Committee to be checked for inadequacies in the format and for plagiarism. The objective of preliminary screening is to make sure that each essay is written in the proper format in accordance with the Entry Guidelines and the Essay Writing Guidelines, and then the content of the essay will be evaluated.

(4)Evaluation

Each entry will be evaluated by judges and the Essay Contest Judging Committee.

8. Winner announcement

Award winners will be announced around mid-February 2027 on the university's website. An award ceremony will be held on late February 2027 at Ichigaya Campus. (Detailed information on the award ceremony will be notified to the winners.)

9. Prizes

If your essay is selected for a prize or honorable mention, you will receive a certificate and the following cash prizes.

President's Special Prize	:	300,000 yen
First Prize	:	200,000 yen
Second Prize	:	150,000 yen
Honorable Mention	:	50,000 yen
Selected Works	:	10,000 yen

【For inquiries】

■Secretariat:

Hosei University Essay Contest Secretariat
(Academic Affairs Section, Academic Affairs Department)

■Address:

Fujimi Gate 2F, Ichigaya Campus Hosei University
2-17-1 Fujimi, Chiyoda-ku, Tokyo 102-8160

■TEL: 03-3264-9303/9317

Essay Writing Guidelines for Hosei University Essay Contest

Essay Contest Judging Committee

Entries for the Hosei University Essay Contest must follow the prescribed format, and those that do not conform to it will be disqualified, so ensure that your essay is properly formatted.

Essay writing

1. Essay writing

Get started well in advance and revise your essay.

- (1) In general, it is extremely difficult to write a good essay without revising it. It is better to revise your essay as many times as possible until it is finalized.
- (2) You should therefore get started well in advance to secure enough time to revise your essay. It is unfortunate to see many essays that fail to fully develop the argument throughout them probably due to a lack of time. In preparation for writing essays, you are advised to keep your reading logs and store your ideas in two types of notebooks (cards). It is impossible to write good essays without organized accumulation of knowledge and ideas.

2. Defining the thesis statement & referring to previous studies

Define the thesis statement in the introductory paragraph in reference to previous studies as supporting evidence.

- (1) Since an essay is a thesis, it is desirable to clarify at the beginning (Preface, Foreword, Introduction, Prologue, Chapter 1, etc.) your concern with the subject of the paper.
- (2) The essay should be developed centering on this concern, and a consistent argument should be made from the beginning to the end. If the point of the essay is unclear, the reader may not be able to accurately follow its argument.
- (3) It is a basic rule in essay writing to thoroughly examine previous works related to the thesis statement. You should know what existing studies have clarified and to what extent, and have a clear idea of what the paper will demonstrate. It is important to establish a question based on your research of previous literature.

3. The end of your essay

At the end of your essay (conclusion, closing remarks, afterword, final chapter, summary, epilogue, etc.), you should summarize your ideas to answer your thesis stated in the introductory paragraph. The conclusion must be consistent with the introduction.

Guidelines

1. Language

Japanese or English

2. Length of essay, size of the characters

Essays must be written horizontally.

■Japanese essay (A4): Within 24,000 characters/ 10.5-point / 40 letters x 40 lines

■English essay (A4): Within 8,000 words / 12-point Times New Roman / 29 lines

- Your essay will be disqualified if you exceed the number of characters.
- Including the Table of Contents, notes, references.
- Text used on the cover sheet and in figures and tables is excluded from the total character count.

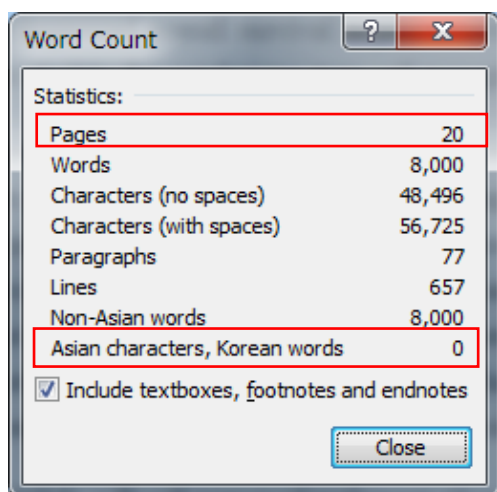
(1) Setting the number of lines and word count

For Japanese essays, set the number of lines to 40 per page and that of characters to 40 per line in horizontal format on A4 paper. When using word processing software, even when the number of characters per line is set to 40, the actual number may not be exactly 40 due to the mixture of half-width and full-width characters, kerning and hanging settings, the type of font used, etc. Deviations to some extent are permitted. Entries written vertically and/or in multicolumn layouts are invalid and will not be evaluated.

For English essays, set the number of lines to 29 per page (with line spacing 24 points) in horizontal format on A4 paper. Entries written in multicolumn layouts are invalid and will not be evaluated.

(2) How to count the number of words

Please check your word count excluding figures and tables in advance.



①

*In the case of writing your paper in Japanese, see the number for “Characters (no spaces)”.

②

Use the Word Count tool in your Word document and see the number for “Words” (①)

Be sure to tick the box for “Include text boxes, footnotes and endnotes.” (②)

3. Figures and tables

There is a limit of 20 figures/tables in total.

(Even if you include figures/tables that have been output from statistical software, they will be counted one by one and included in the total number of allowed figures/tables.)

4. Table of Contents and pagination

Each essay page should be numbered with the Table of Contents as Page 1.

There are entries without pagination or whose Table of Contents is not numbered as Page 1, so please pay attention to pagination.

5. Notes

Notes must be numbered consecutively and listed at the end of each chapter or the end of the essay or must be listed as footnotes on each page. Each citation must include the page number of cited material.

6. Quotation and reproduction of material in essay writing

When quoting or reproducing contents from copyrighted works or productions, you must follow quotation / reproduction rules, or you will be charged with plagiarism, a conduct constituting a violation of copyright law. Plagiarism is strictly prohibited at Hosei University.

There are three types of quotations: 1) direct quotation, 2) indirect quotation and 3) paraphrasing. In any of these, the quoted part should be clearly indicated in the text and numbered to make it referable with the corresponding number to its source in the bibliography or footnotes.

If you include in your essay any figures, tables or photographs which have been made public in copyrighted works, they should be treated as reproductions. Be sure to obtain permission for reproduction from their copyright holders in advance. If you intend to alter original figures or tables for use in your essay, you must also obtain permission to do so. The fact that you have obtained permission for reproduction should be indicated in the relevant figures or tables without fail.

Before writing your essay, be sure to carefully read the rules and specific instructions on quotation and reproduction (click the link below).

https://www.hosei.ac.jp/application/files/7017/8400/6596/02-02-01.quotation_English.pdf

7. References

Each reference must include the names of all authors/editors/translators, book/article title, journal title, year of publishing, publisher and other necessary information. It may be impossible to identify the source of material obtained via the Internet. In such a case, the URL and access date must be added. (When material found on the Internet is also available as a book, a journal, a report or other printed form, the printed material must be used as a reference.)

8. Review history

Review history, which has been set up in word processing software, sometimes remains in entries, especially on their cover sheets. Be sure to delete the entire revision history before submission.

9. Plagiarism

Submitting as one's own the writings, ideas, work or research of others is plagiarism, and as such will not be tolerated. The student must note source information for all referenced materials. This applies not only to material taken from the Internet and books, but also to research and work shared in a seminar.

Any indication of plagiarism may be reported to the applicant's faculty/department, and likely will result in disciplinary

action. If plagiarism is found in an essay that has been awarded a prize, the student is obliged by the University to return that prize.

When used, endnotes and references must be correctly formatted.

10. Double-posting and Re-posting

The submission of a previously published paper or a paper with the same or very similar content to one an applicant has presented to an academic society, sent to a journal, etc., whether Hosei University affiliated or not, likely will be judged as a “double posting”. The resubmission of a paper sent to the Hosei University Essay Contest in the past, one that does not include new developments concerning the essay’s subject matter, likely will be judged as a “re-posting”. Papers deemed to be double postings or re-postings may be excluded from consideration for a Hosei University Essay prize.

(1) Submission of graduation theses to the Hosei University Essay Contest

Essays written based on graduation thesis research (limited to the Hosei University graduation thesis) will be accepted and evaluated by the Hosei University Essay Contest Judging Committee. When this applies, you must clearly indicate that you are using graduation thesis research as follows:

- ① Add an appropriate footnote to the first text page in reference to the example below.
- ② List the graduation thesis as a reference.

【Example】

In the footnote of the first text page:

This essay is written based on the graduation research¹⁾ of the Faculty of... of Hosei University.

In the references section, etc.:

1) HOSEI Taro. “...(thesis topic)....” Graduation Thesis, Faculty of ... of Hosei University, 20XX.

If you are considering submitting an essay written based on your graduation thesis research, you must ask your faculty and thesis advisor in advance about whether or not doing so is permissible and follow their policies and instructions. The Hosei University Essay Contest Judging Committee will assume no responsibility for submitted essays written based on graduation thesis research without obtaining permission from the faculty or thesis advisor, which may affect the evaluation of the relevant graduation thesis in the faculty.

11. Surveys

When writing an essay based on surveys of people, whether quantitative or qualitative, you should clarify the following in your essay:

- (1) Whether the survey was conducted by yourself or as part of a seminar project you belong to.
- (2) The date, place, number of subjects, collection rate and method (interview, postal, etc.) of the survey.
- (3) Be sure to include documents that help explain the survey contents, such as a survey slip if it is a questionnaire survey, or the question items if it is a semi-structured interview survey.

12. Ethical considerations for research participants

(1) If the research or investigation conducted in connection with a paper submitted to the Essay Contest constitutes research involving human participants,* and requires the participation of one or more individuals, you must prepare a Research Plan using the university's designated form and submit it to your recommending faculty member (academic supervisor) before commencing the research. The research may only begin after obtaining the approval of the recommending faculty member (academic supervisor). If you have already begun the research, you must immediately prepare and submit a Research Plan and obtain your recommending faculty member's (academic supervisor's) approval. If you do not have a recommending faculty member (academic supervisor), the Essay Contest Review Committee will review your Research Plan. In this case, please submit the Research Plan via the following Google Form by the end of July.

Submission Form: <https://forms.gle/V3MFh1afn9Gbaf2S6>

* Research involving human participants refers to clinical or field-based research and experiments across all academic disciplines—including the natural sciences, humanities, and social sciences—that involve collecting or obtaining information or data concerning the behavior, physical or mental condition, or environment of individuals or groups.

For further details, please refer to the following regulation:

Hosei University Regulations on Research Ethics for Research Involving Human Participants

https://www.hosei.ac.jp/application/files/6415/7492/5821/hito_kenkyurimri_kitei.pdf

* If you have already prepared your own research plan for the proposed investigation or research and obtained approval from your recommending faculty member (academic supervisor), you may submit that research plan in place of the university's designated Research Plan, provided that it includes all of the items required in the designated form (Section I. Overview of the Research Plan, Items 1–7).

* If the proposed investigation or research has already been approved by the ethics committee of your affiliated faculty or other academic unit, you may submit the complete set of materials that were submitted for ethics review, together with the official notification of the review results, to your recommending faculty member (academic supervisor) for confirmation. This may be submitted in place of the university's designated Research Plan. If you do not have a recommending faculty member (academic supervisor), the Essay Contest Review Committee will review the submitted documents in the same manner as it reviews the Research Plan. Please submit the relevant documents using the same Google Form provided above for the submission of the Research Plan.

(2) There are two methods for obtaining informed consent from research participants: written consent and oral consent. Please select the method that is appropriate for your research in accordance with the requirements or guidance of your faculty, academic discipline, relevant academic society guidelines, and your academic supervisor or recommending faculty member. The Essay Contest Review Committee does not prescribe or require any particular method of obtaining informed consent. A sample Consent Form for Participation in Research is available on the University's website. If you obtain informed consent in writing, please refer to this sample as a guide.

In addition, if the nature of your research or the characteristics of the data make it appropriate to use an opt-out approach (i.e., a method in which participants' direct consent is not obtained, but information about the research is provided or publicly disclosed and participants are given the opportunity to decline participation), you must follow the requirements or guidance of your faculty, academic discipline, relevant academic society guidelines, and your academic supervisor or recommending faculty member. Appropriate procedures should be implemented, such as publicly disclosing information about the research on a website and establishing a contact point for inquiries and requests to opt out.

(3) Please include in your submitted paper sufficient information regarding the procedures used to obtain informed consent, as described above.

If an opt-out approach was adopted, you must also clearly state this in the paper and describe the specific measures taken to inform potential research participants about the study and to ensure that they were given an opportunity to decline participation.

(4) Papers reporting research that requires ethical consideration for research participants will not be accepted if any of the following apply:

- The paper does not include a description of the relevant ethical procedures;

- Approval to conduct the research was not obtained in advance from the recommending faculty member (academic supervisor) or, where applicable, the Essay Contest Review Committee through the submission of a Research Plan; or
- Although the research has been approved by the ethics committee of your affiliated faculty or other academic unit, the complete set of ethics review materials and the official notification of the review results were not submitted to, and confirmed by, the recommending faculty member (academic supervisor) or, where applicable, the Essay Contest Review Committee.

For further details, please refer to the Hosei University Research Ethics Regulations:

https://www.hosei.ac.jp/application/files/2017/8270/6652/kensyo_regulations.pdf

13. Generative AI Tools

Regarding generative AI tools, please handle them with sufficient caution in accordance with your faculty and supervising instructors' guidance, based on our university's "Basic Concepts for Generative AI Tools."

Basic Concepts for Generative AI Tools

[https://info.hosei-kyoiku.jp/生成ai ツールに対する基本的考え方/](https://info.hosei-kyoiku.jp/生成aiツールに対する基本的考え方/)

Cover Sheet

Use the specified cover sheet and do not type the essay title, student ID number and name in the main body of the essay. Please follow these instructions carefully because, in some entries, the number of coauthors indicated on the cover sheet differs from that shown on the submission table, or the essay topic on the cover sheet and that indicated in the Faculty Recommendation are not the same.

Abstract & Keywords Submission Form

Please use the designated form

(1) Word count

The selection of the topic, analytical method, the development of your argument and the conclusion you have reached must be clearly summarized in approximately 300 words. The abstract is extremely important to demonstrate the significance of your essay to referees.

(2) Number of keywords.

Two to three keywords should be listed. Some entries have no keywords or list an excessive or insufficient number of them. Please carefully read the instructions on keywords in the "Checklist for necessary documents for essay contest entry."

Recommendation Form from a Faculty Member

Please use the designated form.

See "7. Faculty Recommendation, Preliminary Screening and Evaluation" in the Entry Guidelines.

Essay Contest Submission Table

Please use the designated form.

For information on how to check the number of characters or words, see "Guidelines 2. (2) Character / Word limits and how to check the number of characters / words."

Others

1. Recommended books

There are a number of books that explain how to write essays. Some of them are listed below. The Hosei University Online Public Access Catalog (OPAC) System available on the University Library's web site and the Pathfinder (guide to subject searching) are also useful tools.

American Psychological Association. (2020). *Publication manual of the American Psychological Association: The official guide to APA style* (7th ed.).

Bailey, S. (2017). *Academic writing: A handbook for international students* (5th ed.). Routledge.

Lester, J. D., & Lester, J. D. Jr. (2014). *Writing research papers: A complete guide* (15th ed.). Pearson.

Wallwork, A. (2016). *English for writing research papers* (2nd ed.). Springer.

2. Others

- (1) No acknowledgement may be included in entries; however, winning essays are allowed to add acknowledgement for the publication on the university's website, etc.
- (2) The copyright of essays submitted will be held by the university and no essays will be returned to the applicants. The essays submitted will be handled in accordance with the university's personal information protection rules.
- (3) Any private information provided to us as part of your entry documents shall not be used for any other purposes than the entry and screening of the Hosei University Essay Contest. The faculties/departments and the year of study that the authors and co-authors of winning/selected essays are in, the full names and head-and-shoulders photos of the authors and co-authors, the essay topics and keywords of winning/selected essays may be published on the university's website, the bulletin boards of the web and other prints issued by the university.
- (4) Should an issue arise concerning a submitted paper, the Essay Contest staff may contact the applicant/the applicant representative by telephone. (03-3264-9303/9317)
- (5) Entries failing to meet the requirements were disqualified in the past.
- (6) Corrections to submitted essays or replacement of submitted essays are NOT allowed.

The 49th Hosei University Essay Contest Cover Sheet

Essay Topic

Applicant (Primary Author)

Faculty/Department

Year of study

Number of co-authors (Please put a check mark (✓) in the applicable box, and enter the number of co-authors, if any.)

 persons (excluding the applicant)

☐ **The applicant only**

【Confirmation block of Applicant (Primary Author)】

◎Before submitting your essay, you are required to confirm whether necessary documents do not have deficiency, using your checklist. After that please put a check mark (✓) in the box.

☐ **I will submit the following five documents.**

※In case of unavoidable case (e.g. the applicant does not belong to a seminar), the applicant must submit four documents except ④, the recommendation form from a faculty member.

☐ ①**49th Hosei University Essay Contest Cover Sheet** File Format: (* .pdf)

☐ ②**Paper Abstract & Keyword Submission Form** File format: (* .pdf)

☐ ③**Essay's Body (including Table of Contents)** File format: (* .pdf), (* .Word)

☐ ④**Recommendation Form from a Faculty Member** File format: (* .pdf)

☐ ⑤**Essay Contest Submission Table** File format: Microsoft Office Excel (* .xls, * .xlsx, * .xlsm)

Submission Period:From Thursday, September 24th , 2026 to Thursday, October 1st , 2026

[Undergraduate students] Submission through Learning Management System: 23:59 / [Correspondence education student] Submission by online storage service “BOX”: 23:59

Essay Contest

Abstract & Keyword Submission Form

- Keywords are essential and should be limited to two to three words.
- The selection of the topic, analytical method, the development of your argument and obtained conclusion must be clearly summarized in approximately 300 words.

EXAMPLE

1. **Keyword** *Entry is required. Keywords are essential and should be limited to two to three words.

(Example) Unemployment rate, aging society, statistical survey...

<< Please fill out below. >>

2. **Abstract** *Entry is required. The selection of the topic, analytical method, the development of your argument and obtained conclusion must be clearly summarized in approximately 300 words.

<<Please fill out below. >>

第 49 回（2026 年度）法政大学懸賞論文 教員による推薦書

法政大学懸賞論文推薦教員各位

学生の応募論文を推薦される際、以下の項目をご確認ください。教員確認欄にチェックを入れていただき、日付、氏名をご記入ください。

論題			
応募（代表）者			
学生証番号		学生氏名	

チェック項目	教員確認欄
上記は未発表の論文ですか。 （二重投稿は勿論、再投稿とみなされる論文は審査対象外となる場合があります。）	確認 ☐
社会的倫理に基づいた研究がなされていますか。	確認 ☐
論文の字数・語数は守られていますか。 日本語（A4）：24,000 字以内／10.5 ポイント／40 字×40 行 英語（A4）：8,000 語以内／Times New Roman 12 ポイント／29 行 ※目次・註・文献を含む ※表紙、図・表に使われているテキストは字数に含まない	確認 ☐
図・表の数は合計 20 点以内ですか。 （統計ソフトから出力した図・表を添付した場合もすべて 1 点ずつ数えて合計に含む）	確認 ☐
目次ページを 1 ページ目として、目次・本文にページ付けをしていますか。	確認 ☐
論文に相応しい論理展開がなされていますか。 また、然るべき書式に準拠して記述されていますか。	確認 ☐
先行文献への十分な言及がありますか。	確認 ☐
資料の引用や転載について、規則や記載方法を確認していますか。	確認 ☐
論文に剽窃が疑われる箇所はありませんか。 参考：Turnitin へのアクセス https://www.hoseikyoiku.jp/lf/project/view.php?c=topics_view&pk=1522628924	確認 ☐
論文の内容が、「人を対象とする研究」※に該当しますか。 ※「人を対象とする研究」とは、自然科学分野のみならず人文科学分野、社会科学分野すべてを含む臨床・臨地的調査及び実験をいい、個人又は集団を対象に、その行動、心身若しくは環境等に関する情報又はデータ等を収集・採取する作業を含みます。	該当する ☐ 該当しない ☐
上記に該当する場合、 以下のいずれかの方法により調査・研究の承認を行いましたか。 ・本学指定様式の「研究計画書」を確認し、調査・研究実施の承認を行った。 ・本学指定様式ではないが、それに類する計画書にて、調査・研究実施の承認を行った。 （次のページに続く）	確認 ☐

※本学指定様式の「研究計画書（Ⅰ．研究計画の概要 1～7）」の項目がすべて網羅されていれば、独自に作成した書式でも代替可としています。 ・既に所属の倫理委員会にて調査・研究の承認がされていたため、審査の際に提出した資料一式と審査結果通知書を受け取り、確認を行った。	
（総合判断）懸賞論文への応募を推薦しますか。	確認 ☐

日付：2026 年____月____日

推薦教員：所属学部・学科 _____

氏名 _____

Checklist

Before submitting your essay, you are required to confirm whether necessary documents do not have deficiency, using this checklist. It is not necessary to submit this.

Enter a check mark (✓) in each of the following boxes after confirming that your essay meets the corresponding requirement.

Entries failing to meet the requirements or not in a proper format may be disqualified.

Please read the Essay Contest Entry Guidelines and other necessary information thoroughly to make sure that your entry will be accepted.

- ☐ Is the “Abstract & Keyword Submission Form” attached?
- ☐ Are keywords provided? (Keywords are essential and should be approximately 2 – 3 words)
- ☐ Is the Table of Contents included?
- ☐ Is the Table of Contents listed on Page 1? Are the essay pages numbered?
- ☐ Are references listed?
 - Each reference must include the names of authors/editors/translators, book/article title, journal title, year of publishing, publisher and other necessary information. It may be impossible to identify the source of material obtained via the Internet. In such a case, the URL and access date must be added.
 - When material found on the Internet is also available as a book, a journal, a report or other printed form, the printed material must be used as a reference.
- ☐ Are the sources of all cited information listed?
- ☐ Are notes numbered consecutively and listed at the end of each chapter or at the end of the essay or listed as footnotes on each page? (Each citation must include the page number of cited material.)
- ☐ Is the length of your essay appropriate?
 - Japanese essay (A4): Within 24,000 letters / 10.5-point / 40 letters x 40 lines
 - English essay (A4): Within 8,000 words / 12-point Times New Roman/ 29 lines
 - ※Including the Table of Contents, notes, references.
 - ※Text used on the cover sheet and in figures and tables is excluded from the total character count.
- ☐ Does the total number of figures and tables amount to 20 or less?
 - (Even if you include figures/tables that have been output from statistical software, they will be counted one by one and included in the total number of allowed figures/tables.)
- ☐ Are there any typos?
- ☐ Did you get faculty recommendation? (An entry without faculty recommendation will be subject to preliminary screening.)
- ☐ (If the above is checked) Is the “Recommendation Form” (in Japanese) attached?
- ☐ Do you understand plagiarism, and if you have used other papers, literatures, or information from sources such as the internet, have you made an appropriate statement in your paper?
- ☐ Does your paper involve “research involving human participants”?
- ☐ (If you checked the box above) Did you obtain approval from your supervising faculty member (academic advisor) before starting the research by one of the following methods?
 - Submitted the university-designated Research Plan form and obtained approval to conduct the study.
 - Submitted a research plan in a format other than the university-designated form (but containing equivalent information) and obtained approval to conduct the study. The research plan must include all items covered in Sections I.1-7 of the university-designated Research Plan form.
 - If your research had already been approved by the ethics committee of your affiliated faculty or other academic unit, submitted the complete set of documents used for the ethics review, together with the approval notification, and obtained confirmation from your recommending faculty member (academic supervisor).

*** Please also refer to the example of description on Sheet 2**

Essay Contest Submission Table						
Title						
Essay length (Number of words)		Number of figures/tables				
Full name of the seminar instructor				Faculty recommendation		
Applicant (Primary Author)						
Faculty	Department		Year of study	Student ID number		
Applicant name (Primary author)						
Co-authors (if any)						
Number of co-authors (excluding the primary author)						
1	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
2	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
3	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
4	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
5	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
6	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
7	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
8	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
9	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
10	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project

< < Example > >

Essay Contest Submission Table						
Title	●●●●●					
Essay length (Number of words)	18,653 words	Number of figures/tables	8			
Full name of the seminar instructor	△△ △△		Faculty recommendation	○○ ○○		
Applicant (Primary Author)						
Faculty	Department	Year of study	Student ID number			
Law	Law	3	26A1234			
Name	× × × ×					
Co-authors (if any)						
Number of co-authors (excluding the primary author)		2				
1	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
	Law	Politics	2	23A2212	× × △△	Statistical analysis
2	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
	Law	Global Politics	3	22A5678	× × △△	Chapter **
3	Faculty	Department	Grade	Student ID number	Name	Role in the joint research project
4	Faculty	Department	Grade	Student ID number		Role in the joint research project
5	Faculty	Department	Grade	Student ID number		Role in the joint research project
6	Faculty	Department	Grade	Student ID number		Role in the joint research project
7	Faculty	Department	Grade	Student ID number		Role in the joint research project
8	Faculty	Department	Grade	Student ID number		Role in the joint research project
9	Faculty	Department	Grade	Student ID number		Role in the joint research project
10	Faculty	Department	Grade	Student ID number		Role in the joint research project

Please enter the number of participants excluding the applicant.

If you are unable to obtain a faculty recommendation for unavoidable reasons—such as not belonging to a seminar or being a correspondence student without an academic advisor—please enter "None"

Learning Management System

Essay Contest Submission Operation Manual

【1】Login to the Learning Management System

<https://hoppii2025.hosei.ac.jp>

Open the URL above to access the Learning Management System and login.

Login

As is shown below, on the 「Hosei Univ. Network Integrated Confirmation System」, enter your user ID (student number)/password, and then click on the login button.



全学ネットワークシステム統合認証(SSO)

ユーザID(USER_ID)

☐ ユーザIDをマスキングする(masking USER_ID)

パスワード(Password)

ログイン(Login)

このログイン画面は2017年8月7日にブラウザのCookieを有効にしてください。Cookieの具体的な設定方法は、こちらをご覧ください。※ログイン後、ブラウザを終了すると、再入力が必要です。全学ネットワークシステムのご利用でWebサイトへ。URL: <http://netops.hosei.ac.jp/> ※パスワードをお忘れの場合はこちら「ユーザID/パスワードのリセット」をご覧ください。

Login through your Student ID Number/Password.

※If you do not know your password, please get one reissued at your campus.

【2】Search for Essay Contest (Class code: 260526053)

After successfully logging in, Hoppii menu screen will appear. Here, select the 2026 Essay Contest Applications (2026 年度懸賞論文応募) .

① Click on the “Class Schedule”.

portal top | Online Bulletin Board | Message | Scheduler | **Class schedule** | LMS(WebClass) | Personal settings

Link Menu

学生用リンクシステム

- マニュアル
- 法政大学Gmail
- 法政大学Zoom
- 法政大学Webex
- 学習支援システム(WebClass)
- 学習支援システム (WebClass) ・ポータル (Hoppii) に関するお問い合わせ
- 情報システム(PC)

② Click on the “Temporary Class Registration (授業の仮登録)” and search for the 2026 Essay Contest Applications (2026 年度懸賞論文応募)

時間割表示 時間割一覧

※「休講」「補講」が登録されている場合、授業名の横に

2025年度 春学期

授業の仮登録

※「授業の仮登録」から登録した科目は、最終登録した扱いにはなりません。正式な履修登録は、最終登録期間中に情報システムから登録してください。※春学期の授業を仮登録する場合は春学期、秋学期の授業を仮登録する場合は秋学期を選択したうえで、授業の仮登録を行ってください。

学生証番号:dpuser 所属: 学年:2 氏名:DP保守用学生

	月	火	水	木
1		Q1C85]直講学A(仮) [削除]	WebClass受講用コース WIT確認用 (2024-秋学期-水-1) [Z20200]WebClass受講用コース WIT確認用 [削除] P:303]Humanities A(仮) [削除]	
Grammar		A4363]経営情報論Ⅰ(仮) [削除]	A0203]行政入門Ⅰ(仮) [削除]	A0122]イギリス法制史Ⅰ(仮) [削除]

※正式な履修登録ではありません。時間割に仮に表示する登録なのでご注意ください。

授業コード	授業名	曜日	時限
260526053	2026年度懸賞論文応募	日	0

授業コードを入力して「授業表示」ボタンをクリックすると、授業が表示されます

複数の授業を登録する際には「行の追加」ボタンをクリックします

登録状態が「登録済み」が表示

行の追加をおこなう

登録する

閉じる

You can search for Class code (授業コード) : (260526053)

Register.

【3】Submitting your Essay

③ Click on your registered the “2026 Essay Contest Application (2026 年度懸賞論文応募)” .

5限				
6限				
7限				
8限				

集中・その他

検索

2026年度懸賞論文応募 (2026-通年)

2026 通年 --

④ Click the “Start (開始)” .

2026年度懸賞論文応募

※利用可能時間 [2026/06/03 15:10~2026/06/04 15:10]

開始

終了

⑤ Submit the files corresponding to questions 1 through 6.

2025年度懸賞論文応募

2025年度懸賞論文応募

DP保守用学生

[前のページ] 次のページ

終了

期限 2025-10-01 23:59

問 1

問 2

問 3

問 4

問 5

問 6

◆Caution when uploading your essay◆

Please **DO NOT** include your name or Student ID Number in the file name.

《File name》

- Q1 49th Hosei University Essay Contest Cover Sheet
- Q2 Paper Abstract & Keyword Submission Form
- Q3 Essay Title (Please use your essay title as the file name.) *word
- Q4 Essay Title (Please use your essay title as the file name.) *pdf
- Q5 Recommendation Form from a Faculty Member
- Q6 Essay Contest Submission Table

[前のページ] 次のページ

終了

⑥ After submission, please check the My Reports (マイレポート) tab to confirm that your essay has been submitted.

2026年度懸賞論文応募 (2026-通年)

教材

マイレポート

授業成績

出席

その他

授業メニュー

学生画面をやめる

学生モード 解除

マイレポート

課題名	Q.No	レポート	添削ファイル	コメント	提出日
2026年度懸賞論文応募	6	懸賞論文提出表.xlsx			2026-06-03 1
2026年度懸賞論文応募	5	教員による推薦書.pdf			2026-06-03 1
2026年度懸賞論文応募	4	論文タイトル (PDF版) .pdf			2026-06-03
2026年度懸賞論文応募	3	論文タイトル (word版) .docx			2026-06-03 1
2026年度懸賞論文応募	2	論文要旨およびキーワード提出用シート.pdf			2026-06-03 1
2026年度懸賞論文応募	1	第49回法政大学懸賞論文表紙.pdf			2026-06-03 1

The 49th (2026) Hosei University Essay Contest Research Plan

Faculty member's name (academic supervisor's name): _____

Research Plan

Applicant

Faculty of _____

Department of _____

Year of study _____

Student ID Number _____

Name _____

I. Research Plan Overview

Date of Submission: _____

1. Research Project Title:
2. Applicant:
3. Research Objectives
4. Research Methods (Additional sheets may be attached.)
5. Summary of Ethical Considerations for Research Participants
6. Summary of Privacy and Personal Data Protection Measures
7. Publication of Research Results and Disclosure to Research Participants
Remarks:

II. Research Involving Human Participants

Research involving human participants refers to clinical or field-based research and experiments across all academic disciplines—including the natural sciences, humanities, and social sciences—that involve collecting or obtaining information or data concerning the

behavior, physical or mental condition, or environment of individuals or groups.

III. Research Involving Invasive Procedures or Interventions

For research involving invasive procedures or interventions, in addition to the above-mentioned “Research Plan Overview,” applicants must explain the specific details and proposed measures to their academic supervisor and obtain approval for the implementation of the research.

- Definition of Invasive Procedures

“Invasive procedures” refer to any procedures conducted for research purposes, such as puncture, incision, administration of drugs, radiation exposure, or questions involving traumatic experiences, that may cause physical or psychological harm or impose a burden on research participants.

- Definition of Interventions

“Interventions” refer to actions taken for research purposes to control the presence or degree of factors that may affect various aspects of human health. These include behaviors intended to maintain or promote health, as well as medications, examinations, and other procedures for the prevention, diagnosis, or treatment of diseases or injuries in medical care. This also includes medical procedures that exceed the scope of usual clinical practice and are conducted for research purposes.

Important Notes:

This Research Plan must be prepared when conducting research involving human participants* (e.g., surveys or questionnaires).

Before commencing the investigation or research, you must submit this Research Plan to your recommending faculty member (academic supervisor) and obtain approval to conduct the investigation or research.

If you have already commenced the investigation or research, you must immediately prepare this Research Plan and obtain approval from your recommending faculty member (academic supervisor).

If you do not have a recommending faculty member (academic supervisor), the Essay Contest Review Committee will review your Research Plan. In this case, please submit this Research Plan via the following Google Form by the end of July.

Submission Form:

<https://forms.gle/V3MFh1afn9Gbaf2S6>

Faculty member's name (academic supervisor's name): _____

Research Plan

Applicant

Faculty of _____

Department of _____

Year of study _____

Student ID Number _____

Name _____

I. Research Plan Overview

Date of Submission: _____

1. Research Project Title:

2. Applicant:

All researchers, including co-researchers, must provide their full names, affiliated faculties and departments, years of study, and student ID numbers. The information from the affiliated faculty onward should be provided in parentheses.

3. Research Objectives

Please clearly state the purpose of the research. In addition to the general research objectives, if the information to be collected as data requires ethical consideration (e.g., when collecting personal information other than age, gender, affiliated faculty, or department), please clearly and specifically explain why it is necessary to collect such information.

4. Research Methods (Additional sheets may be attached.)

- Please provide a clear description of the research methods, including the research participants, research location, types of data to be collected, and data collection procedures. In addition, if an opt-out approach (i.e., a method where explicit consent is not obtained directly from participants, but information about the research is disclosed or notified, ensuring them an opportunity to refuse) is used due to the characteristics of the research or the nature of the data, please provide specific details of the research methods, including the medium through which information about the research will be disclosed, the methods used to inform potential research participants, and the contact point and procedures for declining participation.
- Please submit the application with sufficient information to enable the review of whether the proposed investigation or research involves any ethical issues.
- If information requiring ethical consideration is to be collected, please clearly describe how such information will be used in the analysis, including the analysis plan and the methods of analysis to be employed.

5. Summary of Ethical Considerations for Research Participants

- Please describe the information provided to research participants, the measures taken to address any potential disadvantages or risks that may arise for research participants, and the methods used to obtain informed consent.
- Research participants must be informed that their participation in the research or investigation is entirely voluntary, that they will not be subject to any disadvantage or penalty if they decline to participate, and that they may withdraw their consent even after the research or investigation has commenced.

6. Summary of Privacy and Personal Data Protection Measures

- When publishing research results, data must be managed in a way that ensures that individual research participants cannot be identified.
- The purpose of using the collected data, as well as the methods for storing, retaining, and disposing of the data, must be specified in advance.
- Consent forms and research data must be retained for a specified period after the publication

of research results so that any questions or concerns regarding the research or investigation procedures can be appropriately addressed with clear explanations. • When disposing of data, care must be taken to prevent the disclosure or leakage of research participants' names and other personally identifiable information. • Research participants must be informed that data collected through the investigation or research will be stored separately from the research data. Even when data are collected via the Internet, appropriate measures must be taken to ensure that the consent to participate in the investigation or research cannot be linked to the collected data in an identifiable manner, such as by assigning new IDs to the data. If such measures are implemented, the specific method must be clearly described.
7. Publication of Research Results and Disclosure to Research Participants • Research participants must be informed of how the research results will be presented or published. • Research participants must be informed of how the research results will be presented or published.
Remarks: As a general principle, informed consent for participation in research or studies shall be obtained in advance from the individual who is the subject of the research. In cases where adherence to this principle is not possible, the reason for such deviation and the specific procedures for obtaining consent from a parent or legally authorized representative shall be described in the remarks section.

II. Research Involving Human Participants

Research involving human participants refers to clinical or field-based research and experiments across all academic disciplines—including the natural sciences, humanities, and social sciences—that involve collecting or obtaining information or data concerning the behavior, physical or mental condition, or environment of individuals or groups.

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“Interventions” refer to actions taken for research purposes to control the presence or degree of factors that may affect various aspects of human health. These include behaviors intended to maintain or promote health, as well as medications, examinations, and other procedures for the prevention, diagnosis, or treatment of diseases or injuries in medical care. This also includes medical procedures that exceed the scope of usual clinical practice and are conducted for research purposes.

Important Notes:

This Research Plan must be prepared when conducting research involving human participants* (e.g., surveys or questionnaires).

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If you have already commenced the investigation or research, you must immediately prepare this Research Plan and obtain approval from your recommending faculty member (academic supervisor).

The 49th (2026) Hosei University Essay Contest Research Plan

If you do not have a recommending faculty member (academic supervisor), the Essay Contest Review Committee will review your Research Plan. In this case, please submit this Research Plan via the following Google Form by the end of July.

Submission Form:

<https://forms.gle/V3MFh1afn9Gbaf2S6>

The 49th (2026) Hosei University Essay Contest Informed Consent Form for Research Participation

Informed Consent Form for Research Participation

(Research Project Title: "○○")

This research is being conducted by [Name], a student in the Faculty of [○○], Department of [○○], Hosei University, as part of the research for the 49th (2026) Hosei University Essay Contest. The title of the research project is [○○]. If you agree to participate in this research, you will be asked to take part in [a questionnaire survey / an interview / etc.] related to the research project. Participation is expected to take approximately [○○] minutes.

Every effort will be made to protect your privacy and to ensure that the questions do not cause you discomfort. However, some questions may involve topics that could cause psychological discomfort or emotional burden. Your participation in this research is entirely voluntary. You may decline to participate without any disadvantage or penalty. Even after agreeing to participate, you may withdraw your consent and discontinue your participation at any time without any disadvantage. You also have the right to request access to your personal information or the data collected from you. Exercising this right will not result in any disadvantage.

If the paper resulting from this research receives an award, it may be published on the Hosei University website. In any publication or presentation of the research results, your name and any information that could identify you personally will not be disclosed. Every effort will be made to protect your privacy and maintain the confidentiality of your personal information.

After the completion of the research, the signed informed consent forms (this document) and the survey questionnaires will be securely disposed of in a manner that prevents the disclosure of personal information.

If you would like further information about this research or its findings, or if you have any questions or concerns related to this research, please contact the researcher listed below.

Researcher
Faculty of _____
Department of _____
Year of Study : _____
Student ID Number : _____
Name : _____

Informed Consent Form

Faculty of [○○], Hosei University
Department of [○○]
Year of Study: [○○]
Name of Researcher: _____
Research Project Title: "○○"

I have received a full explanation from the researcher regarding the purpose, procedures, potential risks and benefits, and other relevant aspects of the above research project. I have had sufficient opportunity to ask questions and fully understand the information provided.

By signing below, I indicate my decision regarding participation in this research.

☐ I agree to participate in this research.

☐ I do not agree to participate in this research.

Participant's Signature: _____

Date: ____/____/____ (YYYY / MM / DD)

Note: Even after providing consent, you may withdraw your consent and discontinue your participation at any time during the interview or research without any disadvantage or penalty.