

[Important Notices]

Fall 2020

Make-up examination

1. Make-up examination is not applicable for this fall

In principle, we will not have regular make-up examination this semester, due to the absence of regular, face-to-face examinations (courses offered by the Faculty of Economics of Tama campus).

2. Contact the instructor yourself

Students who are absent from the final online tests due to unavoidable reason, contact the instructor yourself. In such cases, use the "授業内掲示板 (in-class bulletin board) " on Hoppii, etc.

Follow the instructions from the instructor in charge on how to make-up.

3. Unavoidable reasons for absence

Unavoidable reasons are limited as follow.

[Unavoidable reasons for absence]

- (i) Illness, injury, family emergencies such as funerals; natural disasters, or delays in public transportation.
- (ii) Interviews required by potential employers which are scheduled on the same day of a final examination.
- (iii) Any examination which used to award scholarships for students that is scheduled on the same day as a final examination.

Such exams include:

- 司法試験 (Lawyer) , 公認会計士試験 (Certified public accountant) , 国家公務員試験 (National public officer) , 税理士試験 (Tax accountant) , 弁理士試験 (Patent attorney) , 司法書士試験 (Judicial scrivener) , 行政書士試験 (Administrative scrivener) , 中小企業診断士試験 (SME management consultant) , 不動産鑑定士試験 (Real estate appraiser) and so on.
- (iv) A network problem or a computer failure in which a student is not possible to take part in the test.
- (v) Other reasons which the instructor approves.

*In other departments and other campus courses, regular examinations in the classroom (face-to-face) are required.

For more information, refer to the 'Announcement Screen' for each course in the Online Bulletin Board and 'Learning Management System'. Please check with each department's website.

*Global Open Courses and other faculty courses may have different methods for Make-up examinations. Be sure to check the instructions from the faculty in charge.