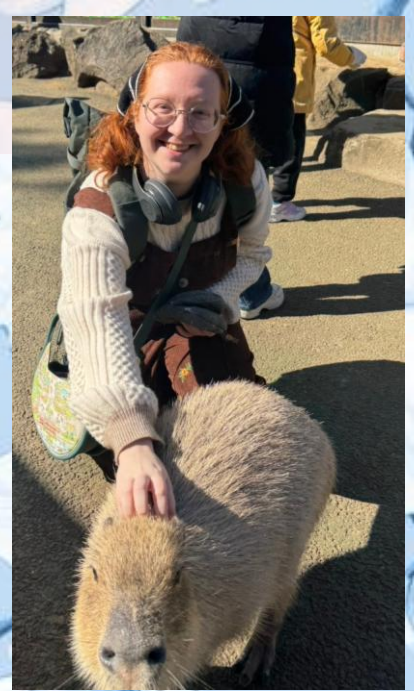


GIS Newsletter

May 2026

Hello Everyone! My name is Erin Murphy, and I'm the new English Academic Support Staff at GIS. I'm originally from Alabama and I've lived in Japan for about three years. This past March, I graduated from Sophia University with a Master's degree in Japanese studies. I like mythology, monsters, and this past year, I had my first publication in a literary journal. Let me help you improve your English!



What can I help with?

- ◆ **English Language Papers** – Have a class paper due in English? Let me help you proofread!
- ◆ **OAS/Graduate School applications** – Opportunities sometimes need an extra set of eyes; I can help you build a strong application!
- ◆ **Reading Questions** – If you're working on a reading for class, you can ask me to clarify for you!
- ◆ **Test and Interview Prep** – Preparing for the next big step in your career? Practice your speaking, listening, and test materials with me!

When, Where, and How?

How can I schedule an appointment?

Please email me via

gisreference@ml.hosei.ac.jp

Say what you need help with, and when it is due, or when your deadline is.

Proofreading can be done online, but face to face options for help with more complex tasks is available in 30-minute slots.

When can I have a meeting?

Monday, Tuesday, Friday, from 9 a.m. to 5 p.m. If asking for help proofreading, or submitting an assignment, please allow at least three days for a response before the due date.

Where will the meeting be?

Face-to-face meetings will be held in the GIS common room, by appointment only. Please email me or stop by the GIS Reference room to schedule!

Opening Hours



Monday, Tuesday, Friday
9:00 a.m.-5:00 p.m.
(Closed 11:30-12:30)



Location



Fujimizaka Building, 1F.
Scan the QR code below for a map.

Building No. 7 on the map



"There is more treasure in books than in all the pirates' loot on Treasure Island." - Walt Disney