

GIS - Course Registration for the Fall Semester

1. Completing Course Registration - Application Period

September 28 (Tues) 11:00 am to 8:00 am the next day

September 29 (Wed) 11:00 am to 8:00 am the next day

September 30 (Thurs) 11:00 am to 23:59 pm

* Not available between 8:00 am and 11:00 am each morning.

Course registration can be corrected as many times as needed during the registration period.

After you have completed course registration please make sure to click on the “Resister” button (申請ボタン), and create and save the **Course Enrollment Notification**(履修登録科目確認通知書) which is generated that confirms your registered subjects.

If a subject you wish to register for does not appear in the **Course Enrollment Notification**, then this means that you have not been registered!

2. Course change/cancellation period

October 6 (Wed) 11:00 am to 8:00 am the next day

October 7 (Thurs) 11:00 am to 23:59 pm

* Not available between 8:00 am and 11:00 am on October 7.

* If there is something incorrect in your course registration then you can make changes or cancel a subject during this period.

3. Check required subjects

Check whether you have registered for required subjects such as Academic Writing Skills I/II, Reading Skills I, and Freshman English I/II.

References

[GIS Handbook](#)

p 学部 - (10) - for students who entered in 2020

p 学部 - (21) - for students who entered between 2016 and 2019

* If you are registered in the wrong class or have not registered for a required subject, then please contact the GIS office immediately. If you fail to check your courses and are not registered for required courses then you will fail to obtain needed credits.

4. Other

If your registered subjects equal zero credits, or if as a result of your course registration for this semester you have less than the required credits for progression or graduation, then an error will be generated. If you don't wish to register at present then please fill out the following Google form during the registration period.

* If you are a first or second year student who started university in September then you will see an error if you register for courses with a total number of credits that is below 16. This error is displayed as a warning that says "Please acquire the necessary number of credits for progression by the next semester." It is possible to register as you have done if you fill out the Google form.

Please fill out the following Google form by **September 30 (Thurs)**.

<https://forms.gle/6v1UwGpxo2kNpb3E9>

5. Information Systems

Please access the information system when you want to check your registration and grades. You need an ID and password to log in.

For PC: <https://www.as.hosei.ac.jp/>

For smartphone: <https://www.as.hosei.ac.jp/kyomu/smartphone/>



◆ Official Class Registration Website

<Information Portal Site>

<https://www.as.hosei.ac.jp/kyomu/index.jsp>

【Process of Official Class Registration】

- ① Access “Information Portal Site” and log in.
- ② Click ‘Registration Application’ to register the classes.
- ③ Choose the classes to attend.
- ④ Click ‘Register’ to complete the class registration.
- ⑤ Print out the “Course Enrollment Notification” and keep it even after the registration being completed.

1. Please click the following link: <https://www.as.hosei.ac.jp/kyomu/index.jsp>

Access “Information Portal Site” and log in.

ユーザーIDとパスワードを入力し、ログインボタンをクリックしてください。
Input your USER ID and Password, then click the login[ログイン] button.

ユーザーID *半角英数字で入力
USER ID

パスワード *半角英数字で入力
Password

ログイン リセット

→ユーザーID、パスワードを忘れた方 / If you do not have your ID, Password

※ご注意
セキュリティの関係上、30分以上操作されない場合は、自動的にログアウトいたしますのでご注意ください。 / If you do not operate more than 30 minutes, the computer will be logged out for security reasons.
サービス内容(時間割・履修登録・休講情報等)に関するお問合せは所属学部・研究科窓口までご連絡ください。 / Please contact the office for more information regarding Course Timetable, Registration, Class Cancellation.

The assigned USER ID and password are required to log into ‘Information Portal Site’.

※Please input your Student ID Card letter with a small character.
e.g.) 18 Z9511→ 18 z 9511

Click “履修申請 (Registration Application)”

法政大学
HOSEI University

法政大学情報ポータル

メインメニュー

- 授業時間割・試験照会
- 休講状況照会
- 補講状況照会
- 抽選授業履修申請
- **履修申請**
- 履修取消
- 成績通知書印刷
- キャリア就職
- 奨学金申請

お知らせ

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| 項番 | 区分 | 種別 | 件名 |
|----|----|----------------|------------|
| 1 | 学部 | 【重要】/Important | 【ILAC科目・市ヶ |
| 2 | 学部 | 【連絡】/News | ◎ボランティアセ |
| 3 | 学部 | 【連絡】/News | ◎ボランティアセ |
| 4 | 全体 | | 「経団連グロー |

2. Choose the classes for registration



Click to ADD a class



Click for DELETE a class



Click for Applied Classes

法政大学
Hosei University

ログイン日時: 2017年01月31日 14時57分39秒 法政 学生(学生) ログアウト / Log out (ARD010PCT01) ヘルプ / Help

履修申請 / Registration Application 申請状況画面 / Application Status Screen

申請 / Register Webシラバス Web Syllabus 成績通知書印刷へ / Grade Notification 教職資格取得申請へ

学生情報 / Student Information

| | | | | | |
|--|---|-----------------------------|-----------------------|-----------------------|-----------------------------------|
| 学生証番号 / Student ID | 99Z9999 | 学生氏名 / Student Name | 法政 学生 (Hosei gakusei) | | |
| 学生区分 / Student Category | 学部生 | 所属区分 / Affiliation Category | 第一部 | 学生状態 / Student Status | 通常 / Normal クラス / Group A |
| 学部・研究科 Faculty / Graduate School | 法学部 / Law | 学科・専攻 Department / Major | 法律学科 / Law | コース / Sub-Field | SSTコース / Sports Science Institute |
| 住所・電話番号(固定)(携帯) Address / Phone Number | 〒189-0014 東京都東京都千代田区富士見2-17-1 法政マンション121号 (03-9999-9999) (03-9999-9999) | | | | |

※住所、電話番号に変更があれば速やかに大学で変更手続きを行ってください。
※Please contact the office immediately in the case of a change in address or phone number

履修オプション情報 / Class Option Information

外国語 英語

2016年度 / Year 春学期 / Spring Semester 履修申請状況 / Application for Registration (前回履修申請の結果「進級見込」/ Anticipated year completion)となりました。 判定日時 / Decision Date and Time: 2017年01月25日 16時59分2秒 / January 25, 2017 16:59:25

破線付きテキストにカーソルを合わせると、全文を確認できます。 / If you move the cursor over the text with the dashed line, you can read the full text.
●にカーソルを合わせると、履修エラー内容を確認できます。 / If you move the cursor over the "!", you can confirm the details of the error.

アイコンの種類 / Icon Classification

科目の追加 / Add Class 科目の削除 / Delete Class 申請科目 / Applied Classes 履修科目 / Registered Classes 履修済科目 / Completed Classes

履修科目 / Registered Classes

| 時期 / Period | 期 / Term | 月 / Monday | 火 / Tuesday | 水 / Wednesday | 木 / Thursday | 金 / Friday | 土 / Saturday |
|--------------|--|------------|-------------|---------------|--------------|------------|--------------|
| 1時限 / Period | 通年 / Year Round | + | + | + | + | + | + |
| | 春学期 / Spring Semester | | | | | | |
| | 春学期前半 / First Half of Spring Semester | | | | | | |
| | 春学期後半 / Second Half of Spring Semester | | | | | | |
| | 秋学期 / Fall Semester | + | + | + | + | + | + |
| | 秋学期前半 / First Half of Fall Semester | | | | | | |
| | 秋学期後半 / Second Half of Fall Semester | | | | | | |

Please check the day of the class which you want to register and click **+**. Available classes will be listed.

履修申請 / Registration Application 配当科目選択画面 / Course Selection Screen

申請状況画面 / Application Status S... Selection Screen (ARD010PCT01)

氏名 / Student Name 法政 学生 (Hosei gakusei)

区分 / Affiliation Category 第一部 学生状態 / Student Status 通常 / Normal クラス / Group

学部 / Law Department / Major 法律学科 / Law コース / Sub-Field SSTコース / Sports Science

住所・電話番号(固定)(携帯) Address / Phone Number 〒189-0014 東京都東京都千代田区富士見2-17-1 法政マンション121号 (03-9999-9999) (03-9999-9999)

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配当科目 / Classes

2016年度 / Year 秋学期 / Fall Semester 月12時限 / Month 12 hours to be selected / Selectable Course in

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| 項番 No. | 開講期 / Term | 授業コード / Class Code | 科目名称 / Class Title | 要件グループ名称 / Required Class Group | 教員氏名 / Instructor Name | キャンパス / Campus | 単位数 / Credit(s) | 授業分類 / Class Classification | 授業管理部署 / Administrative Department | コマ数 識別 / Other Week | 隔週 / Every |
|--------|------------|--------------------|--|---------------------------------|------------------------|----------------|-----------------|-----------------------------|------------------------------------|---------------------|------------|
| 1 | 秋学期授業 all | P2226 | 法学Ⅱ | 基礎科目群 | 法政 職員 Hosei syokuin | 市ヶ谷 Ichigaya | 2.0 | 市ヶ谷 | LA | | |
| 2 | 秋学期授業 all | A0618 | 北アメリカの政治と社会 | 自由科目(他学科科目) | 法政 職員 Hosei syokuin | 市ヶ谷 Ichigaya | 4.0 | 市ヶ谷 | 一法蘭 | | |
| 3 | 秋学期授業 all | A0298 | 財政学Ⅱ | 自由科目(他学科科目) | 法政 職員 Hosei syokuin | 市ヶ谷 Ichigaya | 2.0 | 市ヶ谷 | 一法政 | | |
| 4 | 秋学期授業 all | F9104 | Elementary Health and Physical Education | 自由科目(公開科目) | 法政 職員 Hosei syokuin | 市ヶ谷 Ichigaya | 2.0 | 市ヶ谷 | LA | | |

選択 / Select 戻る / Back

Please select the classes which you will register for and click 'Select'.
The classes which you have registered for will be shown on Application Status Screen.
Please click **+** and do the same for other class registration.

★NOTE★

- The class title could be omitted.
- There may be some classes with the same title.
- Please check the class code, instructor's name, the date, the day of week and period carefully.

3. If all desired classes are chosen, please click 'Register' to complete the class registration

It is possible to change the registered classes within the specified period on Web. Please click 'Register' after change the class.

4. Click "Out Put (English)" to print out your Course Enrollment Notification and keep it for reference.

Please make sure that

- ① The classes shown in the form are the ones actually registered for;
- ② There are no errors occurred.

IMPORTANT!

Class registration is completed!

Please click '**Register**' to complete the registration procedure!
Print our your "**Course Enrollment Notification**" for the confirmation.