◆ Course Registration Website
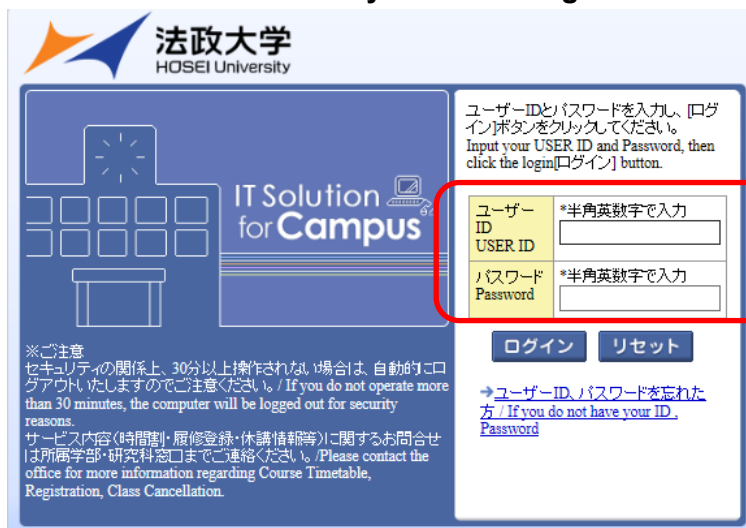
<Information system>
https://www.as.hosei.ac.jp/kyomu/index.jsp

【Process of Course Registration (final registration)】

① Access "Information system" and log in.
② Click 'Registration Application' to register the classes.
③ Choose the classes to attend.
④ Click 'Register' to complete the class registration.
⑤ Print out the "Course Enrollment Notification" and keep it even after the registration being completed.

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1. Please click the following link: https://www.as.hosei.ac.jp/kyomu/index.jsp

Access "Information system" and log in.

The assigned USER ID and password are required to log into 'Information Portal Site'.

※Please input your Student ID Card letter with a small character.
e.g.) 22Z9999→ 22z9999

Click "履修申請 (Registration Application)"

2. Choose the classes for registration

⊞ Click to ADD a class   ⊟ Click for DELETE a class
📑 Click for Applied Classes

Please check the day of the class which you want to register and click ⊞ . Available classes will be listed.

Displayed Results

Please select the classes which you will register for and click 'Select'.

The classes which you have registered for will be shown on Application Status Screen.

Please click ' ⊞ ' and do the same for other class registration.

☆NOTE☆

・The class title could be omitted.

・There may be some classes with the same title.

・Please check the class code, instructor's name, the date, the day of week and period carefully.

3. **If all desired classes are chosen, please click 'Register' to complete the class registration**

> It is possible to change the registered classes within the specified period on Web. Please click 'Register' after change the class.

4. **Click "Out Put (English)" to print out your Course Enrollment Notification and keep it for reference.**

> Please make sure that
> ① The classes shown in the form are the ones actually registered for;
> ② There are no errors occurred.

IMPORTANT!

Class registration is completed!

Please click '**Register**' to complete the registration procedure!
Print our your "Course Enrollment Notification" for the confirmation.