

Admissions Guide on Entrance Examination Consisting of Documentary Screening for International Students

Candidates for this entrance examination are allowed to enroll at this university before they come to Japan when they pass documentary screening. International applicants residing in Japan can take this entrance examination consisting of documentary screening for admission to the Faculties of Law, Economics, Humanity and Environment, Computer and Information Sciences, and Bioscience and Applied Chemistry. They can also apply for the Entrance Examination for International Students (which requires receiving an interview at Hosei University). The Faculty of Engineering and Design accepts only applications by those who reside abroad. They cannot apply simultaneously for the Entrance Examination for International Students.

Faculties Accepting International Students and the Number of Students to Be Accepted

Faculty of Law (Departments of Law, Political Science and Global Politics): A few
Faculty of Economics (Departments of Economics and Business Economics): Total 20 students combined with successful candidates of another entrance examination for international students.
Faculty of Humanity and Environment (Department of Humanity and Environment): A few
Faculty of Computer and Information Sciences (Departments of Computer Science, and Digital Media): A few
Faculty of Engineering and Design (Departments of Architecture, Civil and Environmental Engineering and Engineering and Design): A few
Faculty of Bioscience and Applied Chemistry (Departments of Frontier Bioscience, Chemical Science and Technology, and Clinical Plant Science): A few

Examination Schedule

1. Application period: November 16 (Mon) through November 27 (Fri), 2015
2. Announcement of admission decisions: February 2 (Tue), 2016
3. Deadline for enrolment procedure: February 29 (Mon), 2016

General Admission Requirements

1. In order to be considered for admission to Hosei University, you must fulfill the following conditions 1), 2), 3), and 4)
 - 1) Your nationality must be other than Japanese.
 - 2) You must have completed 12 years of schooling outside Japan under the educational system of a country other than Japan, or be going to complete such schooling before the end of March 2016 [Note 1]. You must be qualified to apply to a university in the country where you have completed/are going to complete your 12 years of schooling or must be recognized as having the equivalent qualifications [Note 2].
 - 3) **You must have taken or be going to take the "Examination for Japanese University Admission for International Students" (EJU). The EJU subject tests required by Hosei University are listed along with other requirements in the schedule on the reverse page [Note 3].**
 - 4) **Applicants must have taken either the TOEFL®, TOEIC® or IELTS tests during or after September 2013 (excluding applicants to the Department of Political Science, Faculty of Law).**

[Note 1]

- a) Those who have completed the equivalent schooling in less than 12 years by skipping grades are also eligible.
- b) Those who have completed primary and secondary education outside Japan in a country where the number of years of schooling undertaken prior to entering a tertiary institution is generally designated as less than 12 years are also eligible if they have completed a preparatory course at an educational institution designated by the Ministry of Education, Culture, Sports, Science and Technology of Japan (provided such candidates are aged 18 years or older as of matriculation).
- c) Those who have completed primary and secondary education outside Japan in a country where the number of years of schooling undertaken prior to entering a tertiary institution is generally designated as less than 12 years are also eligible if they can produce official documentation issued by an authority of the country where they have completed such schooling certifying that they have completed the equivalent of 12 years of schooling (provided such candidates are aged 18 years or older as of matriculation).
- d) If your 12 years of schooling includes a period of schooling in Japan, the total number of years of such schooling in Japan at the junior and senior high school level must be **three years or less, AND you must have graduated from a high school outside Japan (or an international school in Japan)** in order to be eligible. (In the event you are from an international school in Japan, you must be at least 18 years old as of matriculation.)

NB: If you were schooled at an international school in Japan and/or a school outside Japan that is part of the Japanese educational system, the period of schooling undertaken at these schools is counted as years of schooling in Japan.

[Note 2]

Please refer to the "2016 Admission Bulletin on Entrance Examination Consisting of Documentary Screening for International Students." (This Bulletin will be open to the public on Hosei University's website.)

[Note 3]

- a) With regards to the EJU "Japanese as a Foreign Language" test, the Reading Comprehension, Listening Comprehension, Listening & Reading Comprehension and Writing sections will be considered for the screening of candidates.
- b) Subjects other than "Japanese as a Foreign Language" may be taken either in Japanese or English.
- c) If an applicant to the Faculties of Economics has taken both "Mathematics (Course 1)" and "Japan and the World," only the subject with the higher score will be considered for screening.

Application Fee

15,000 yen

Payable at convenience stores in Japan, by credit card, or by UnionPay (银联) card.

Exemption of application fee: Applicants from countries categorized as Least Developed Countries or Other Low Income Countries in the list

of ODA recipients are exempted from the application fee. For detailed information, please inquire.

Required Documentation

1. Application for Admission form (specified by the university).
2. Request for Admission form (printed out after you have completed online registration for your application, and have paid the entrance examination fee).
3. Statement of Purpose (form specified by the university)
* This must be written in Japanese by the applicant.
4. Two portrait photographs taken within the last three months (size: 4 cm x 3 cm).
5. Diploma (or an equivalent certificate that proves your expected completion of study) and all grade transcripts from the high school you have graduated from/will graduate from.
NB: If you have completed/will complete your higher education, you are also required to submit a diploma and grade transcripts from the last school you attended.
6. Transcripts and a certificate of attendance status from the Japanese language school you have attended (in/outside Japan). Only formal documents that bear the official seal of your school will be accepted.
NB: If you have **never attended** a Japanese language school, you are required to submit a recommendation letter (using the form specified by the university) from the high school from which you graduated.
7. Photocopy of the page including the holder's information of your passport
NB: If you reside in Japan, you are required to submit a Certificate of Residence (*Juminhyo*, in which information on your nationality, visa status and permitted period of residence in Japan is included. This certificate has to be issued within three months prior to the application date.)
8. Photocopy of the score report for the "Examination for Japanese University Admission for International Students" taken in either June 2015, November 2015, June 2014 or November 2014.
NB: However, if you want to submit the score report for the Examination that was taken in November 2015, please submit a photocopy of the admission ticket.
9. Documentation that proves your English proficiency (excluding applicants to the Department of Political Science, Faculty of Law). You are required to submit a certificate that shows your results for either TOEFL®, TOEIC® or IELTS. A printout of the webpage that shows your score online will not be accepted.
NB: Results of tests taken earlier than September 2013 will not be accepted.
NB: In regard to TOEFL®, only the official score report directly sent from ETS to Hosei University will be accepted. Official score reports that do not arrive by the application deadline on November 27, 2015 will be accepted only if you take the test and the required procedures for the test results to be forwarded to Hosei University before October 16, 2015.

Notes regarding required documentation

- In addition to the documents specified from 1 through 9, you may be requested to submit a certificate that proves your successful completion of the standard course of study.
- You need to submit original documents unless a photocopy is specifically requested. If your high school or the last school you attended issues only a single original per document, you need to submit a certified true copy that bears an official seal or signature of the school.
- If your documents are written in a language other than Japanese, English or Chinese, you must attach a Japanese or English translation of said documents. In such a case, an additional document issued by a public organization, such as an embassy of your country, that notarizes the translation must be submitted as well. (Notarization by a private translation agency is not acceptable.)
- The above mentioned English proficiency test results take about six weeks to issue after the test date. Make sure you take the test early enough to meet the application deadline. If the test results are not submitted (or sent directly from the administrative organization of the test to Hosei University) by the application deadline, your application will not be accepted.
- Submission of additional documentation may be required when it is considered necessary for selection.

Hosei University has various systems to support international students' campus life in Japan.

- **Scholarship:** Hosei University provides various internal scholarships including the Hosei International Fund (HIF) International Student Scholarship, with which students with good results (3 freshmen and 2 each of sophomores, juniors and seniors) can receive one million yen a year.
- **Tuition reduction/exemption:** Eligible students enjoyed a 30% discount off their tuition for the 2014 academic year.
- **Other support systems:** The International Student Advisor system and a system to exempt tuition for students who must take a leave from school due to military service are also provided.

Hosei University Admissions Center

2-17-1 Fujimi, Chiyoda-ku, Tokyo 102-8160 Tel: 03-3264-9312 Email: njimu@hosei.ac.jp
(Hours: 9:00-11:30 and 12:30-17:00 Monday to Friday except national holidays)

2016 Admissions Calendar and Schedule of Required Subject Tests for International Applicants (Entrance Examination Consisting of Documentary Screening)

Please read the Admission Bulletin for International Students on the website of Hosei University before making an application. You are required to apply for admission via the Internet.

•A candidate may apply for admission to one department of study only.

Faculty	Department	Number of international students admitted	Application prerequisites					Applications by those living in Japan	Applications by those who will also take the Entrance Examination for International Students	Application period for postal applications (The application must be postmarked within the period stated below.) NB: Applications sent from outside Japan must be received by the university before the deadline.	Date of announcement of screening results	Enrollment procedure deadline	
			Required tests	Required EJU subjects Only scores from one of the following sittings are accepted for consideration: November 2015 June 2015 November 2014 June 2014	English proficiency test requirements *4 Only scores of tests taken during or after September 2013 are accepted for consideration. Submit the score of any one of the tests marked "○" by the department you are applying to								*5 Examination interview via Skype video, etc.
					TOEFL®	TOEIC®	IELTS						
Law	Law	a few	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test (Only for applicants to the Departments of Law and Global Politics) 	1) Japanese as a Foreign Language *2 2) Japan & the World	○	○	○	x	○	○			
	Political Science				/	/	/						
	Global Politics				○	○	○						
Economics	Economics	20 *1	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test 	1) Japanese as a Foreign Language *2 2) Japan & the World, or Mathematics (Course 1) *3	○	○	○	x	○	○			
	Business Economics												
Humanity and Environment	Humanity and Environment	a few	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test 	1) Japanese as a Foreign Language *2 2) Japan & the World	○	○	○	x	○	○			
Computer and Information Sciences	Computer Science	a few	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test 	1) Japanese as a Foreign Language *2 2) Mathematics (Course 2)	○	○	○	○	○	○	November 16 (Mon) - 27 (Fri)		
	Digital Media												
Engineering and Design	Architecture	a few	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test 	1) Japanese as a Foreign Language *2 2) Mathematics (Course 2)	○	○	○	x	x	x			
	Civil and Environmental Engineering												
	Engineering and Design												
Bioscience and Applied Chemistry	Frontier Bioscience	a few	<ul style="list-style-type: none"> Examination for Japanese University Admission for International Students (EJU) English proficiency test 	1) Japanese as a Foreign Language *2 2) Mathematics (Course 2)	○	○	○	x	○	○			
	Chemical Science and Technology												
	Clinical Plant Science												

*1 Total 20 students combined with successful candidates of another entrance examination (with an interview) for international students.

*2 Sections considered for screening are Reading Comprehension, Listening Comprehension, Listening & Reading Comprehension, and Writing.

*3 If a candidate has taken both Japan & the World and Mathematics (Course 1) tests, only the subject with the higher score will be considered for screening.

*4 Faculties/departments with "○" in the "English proficiency test requirements" column require each candidate to submit their test score for either one of the English language proficiency tests marked "○" by the faculty/department. Faculties/departments that have the column crossed out do not require English proficiency test scores.

*5 An examination interview via Skype video is only required for applicants to the Faculty of Computer and Information Sciences. Other faculties do not hold an examination interview.